

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1939
September 29, 2020**

OFFICIAL MINUTES

Members Present: Robert Van Wicklin, William Murphy, Shana Chudy,
Debra Golley, Karl Northup, Roger Spell, Leonard Zlockie

Members Absent: All present

Staff Present: Robert Miller, Melissa Sawicki, Aimee Kilby, Maren Bush,
Erich Ploetz, Dave McCann

Staff Absent: None

Others Present: Schavon Byroads

Call to order of meeting

President Van Wicklin called the regular meeting of September 29, 2020 of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge of Allegiance was recited.

Roll Call

All present

Changes, Additions and Deletions to the Agenda

None

Approve Agenda

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the September 29, 2020 Board of Education Meeting with additions.

**Yes – 7
No – 0
Carried**

Public Comment

None

Presentations & Reports

-External Audit 2019-2020 school year (Buffamante, Whipple, Buttafaro, PC): via remote presentation

External Audit 2019-2020 school year (Buffamante, Whipple, Buttafaro, PC): Keith Carrington and Danna Isaman presented the 2019-2020 school year external audit to the board and audience via a remote presentation. The audit was reviewed prior the meeting with Mr. Miller (Superintendent) & Mrs. Kilby (School Business Executive) and then a separate meeting was held with the Board Audit Committee (Mr. Murphy and Mrs. Chudy). Copies will be available in the business office for review.

-Reopening Sports @ ECS – Dave McCann

Dave McCann, Athletic Director outlined the “ECS Return to Interscholastic Athletics Guidance for Parents, Coaches & Athletes”. Mr. McCann stated that this fall ECS athletes will be participating in soccer, swimming (with Allegany/Limestone) and cross country (with Franklinville). Football, football cheerleading and volleyball have been moved to a start date of March 1st. Mr. McCann stated that the coaches have handled the process wonderfully. He stated that it was great seeing the kids last week. He stated that he hopes all of the protocols ECS is enforcing will keep everyone safe. He stated that he is most nervous about crowd control. Mr. McCann addressed this by stating that the conference is supposed to provide passes for each athlete which entitles them to have 2 spectators per athlete. The passes will indicate which level of play each player is (modified, jv or varsity). Chaperones will be stationed on school grounds. If a person does not have a pass from the conference, they will not be admitted to the event.

Communications, Commendations

None

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Informational Items

-2020/2021 Emergency Response Plan Public Hearing –5:45 pm on Tuesday, September 29, 2020 in HS Cafeteria

Superintendent's Report:

1. NYSED is reviewing the capital project. The hope is to have approval before Christmas and then be able to go out to bid in January. Things are still up in the air because of Covid restrictions.
2. SEI is coming to ECS on October 14th. They will bring visitors from other school districts to look at "The Ward". They would like to showcase the moveable bleachers and the multi-use facility.
3. AVI – Annual Visual Inspection will be held tomorrow (September 30, 2020).
4. Sports – Dave addressed earlier in the meeting.
5. Internet Access – Cattaraugus County basically seeking \$15M for Broadband expansion under the Cares Act. Superintendent Miller spoke with Mike Brisky and offered ECS support of the project.
6. FEMA – application has been completed and submitted. If we get anything back it will be helpful. The district has spent around \$43,000 to date on PPE and desk guards. Kids are safe, we are happy to be back, and things are good.
7. Daily DOH (Department of Health) Dashboard – report has to be done daily. Melissa, Maren and Erich will be backup. Takes about 15 minutes to complete the form.
8. Emergency Plans – There will be a health & safety committee meeting prior to the next board meeting to review the big plan.

Principals Reports:

Erich Ploetz: MS/HS Principal

1. Mr. Ploetz stated that he continues to be impressed at how the entire district is functioning. There has been a slight change in the bell schedule. A new one was implemented on Monday. There is only a slight 2-minute difference.
2. Tomorrow is the 3rd Flex Wednesday. Students who need extra help are invited to attend school on Wednesdays. The numbers are up to 77 students for tomorrow.
3. 1st Module ended last week. There are 2-week chunks in the first quarter with 4 modules (at 2 weeks each). Assignments are due at the end of each 2-week block.
4. Two big projects: taking attendance. Need to remind parents that daily screening needs to take place. The second project being how CTE students are assessing curriculum from BOCES. Need to look at all options to better accommodate CTE students.
5. Great to be here every day.
6. Advisorship program every day. Students have a 45-minute block of time either first thing in the am or last thing in the pm. Teachers have approximately 12 students who have the time to download assignments, charge laptops, and visit teachers to get assignments. The advisors are to check in on students on the days the students are not in the building. We are taking our time to do things right.

Maren Bush: Elementary Principal/Director of Curriculum

1. A lot of donations from parents and community members (including a previous donation of masks from the Weed Ross Agency). We would like to send our sincere thanks to Edelweiss Ski Lodge, Ellicottville American Legion, Ellicottville Pharmacy and the Cattaraugus County Sheriff's Department for your generous donation of books for our 4th grade! Thank you to all donors.
2. 12 students returning from remote learning and will start in class instruction.
3. 5th grade doing their own remote learning. Katie Moore met with teachers to help set up remote classrooms in case we have to close.
4. RTI team will meet next week.
5. Next big item to tackle – how will we celebrate Halloween. The parade in town will not take place. An elementary team will meet to discuss other options.

School Business Executive Report:

Aimee Kilby

1. Things are going well. \$2.4M in taxes collected since September 1st.
2. Reports since last meeting have been completed and submitted.
3. FEMA application submitted. Staying on top of the Cares Act.

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Consent Items:

Moved by Zlockie, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of September 8, 2020
- b. Acknowledgement of the September 15, 2020 Claims Auditor Report

**Yes – 7
No – 0
Carried**

Committee Reports:

None

Discussion Items:

2020/2021 School Re-Opening Plan – Superintendent Miller discussed the following:

- 1. Installed more disposable drink dispensers.
- 2. Have to keep looking at bus routes for many reasons.
- 3. Continue working on donors for computer devices. We have also shifted district funds to purchase iPads.
- 4. Looking to improve in several areas – Emergency remote instruction plans should have gone home with students. This would be a 3-day packet either paper copy or downloaded to a computer device. Snow days may be a thing of the past. This will take an enormous amount of stress off of school districts.
- 5. We keep working on daily temperature checks. As the weather gets colder, we have to have a plan to get students inside and then take their temperature. The thermometers don't work as well in the cold.
- 6. Have had 5 fire drills to date. Need three more fire drills before the end of December. Have to hold one every month. Gearing up for shelter in place/lockdown. We will have to adapt.
- 7. We are going to keep improving. Things are going pretty smoothly. We are going to try and get homework club up and running and try and maybe get 7th graders back in the building everyday. We will keep working towards these goals. Quiz Bowl will be virtual this year, not sure about Lego League.
- 8. Superintendent Miller stated he has faith in the whole team: all staff, parents, students and the board. Everyone is doing a great job!

Old Business:

None

New Business:

Moved by Golley, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a Cooperative Electric Bid (Energy Enterprise) to Energy Coop of America at the fixed indexed adder rate of \$0.00820 per kwh used. The actual amount that will be charged for the commodity will be the index-based adder, plus the current market price as established by the NYISO/LBMP Day Ahead Market Price. The term of the bid approval is from November 1, 2020-October 31, 2021.

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 2019-2020 school year audit (as presented by Buffamante, Whipple, Buttafaro, PC – External Auditors).

**Yes – 7
No – 0
Carried**

Moved by Spell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Home Instruction Students for the 2020-2021 school year: 1st grade (3), 3rd grade (2), 6th grade (1), 11th grade (1).

**Yes – 7
No – 0
Carried**

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Personnel:

Moved by Chudy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following fall sports coaches for the 2010-21 school year (contingent upon number of students in each sport):

•Boys Varsity Soccer	Matt Finn
•Boys Assistant Soccer	Chris Keenan
•Boys JV Soccer	Zach Gelen
•Boys Modified Soccer	Chris Edwards
•Girls Varsity Soccer	Tammy Eddy
•Girls Assistant Soccer	Katie Taylor
•Girls JV Soccer	Tracy Stokes
•Girls Modified Soccer	Dan LaCroix

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Brooke Coolidge to the substitute teacher aide list at a rate of \$11.80 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Spell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Angela Sherman to the substitute teacher aide list at a rate of \$11.80 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Northrup, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Martin Benzinger to the substitute teacher list (non-certified) at a rate of \$95.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Kristen Pearl effective October 10, 2020. Mrs. Pearl's last day of work in the District will be on Friday, October 9, 2020.

**Yes – 7
No – 0
Carried**

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Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Advisors & Positions for the 2020-2021 school year:

6 th Grade	Lynette Sexton, Chelsea Cole, Shannon Palmatier
8 th Grade	Elizabeth Weber
9 th Grade	Matt Finn & Joe Steger
10 th Grade	Elizabeth Weber & Vicky Williams
11 th Grade	Melanie Van Wicklin & Jackie James
12 th Grade	Melissa Reedy & Crystal Wilder
6-12 Student Council	Melissa Reedy & Cathie Nason
Audio-Visual Dir/ETV	Chris Edwards
Computer Coordinator	Shawne Hunt
Ellicen Yearbook	Carolyn Bauer & Chris Edwards
National Honor Society	Blair Wood
Scholastic Challenge	Ann Chamberlain
Ski Club	Joe Steger
Varsity Club	Matt Finn
Web Master	Chris Edwards
Student Mentoring Program	Joe Prior
Receiving Clerk	Tammy Auge

**Yes – 7
No – 0
Carried**

Moved by Spell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following soccer scorekeepers and timekeepers for the 2020-2021 season: Dave McCann, Glenn Hall, Karl Schwartz and Chelsea Cole.

**Yes – 7
No – 0
Carried**

Policy

None

CSE/CPSE Recommendations:

Moved by Golley, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900501386, 900501011, 900500581, 900501003, 900501410, 900501410, 900501413, 900500941) at its meeting on September 29, 2020 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (September 3 - 23, 2020).

**Yes – 7
No – 0
Carried**

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Executive Session

Moved by Zlockie, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval to enter into executive session at 7:14 pm to discuss two contractual items (ETA & ECSRPA).

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Chudy, to come out of executive session at 8:24 pm and return to the regular meeting.

**Yes – 7
No – 0
Carried**

Adjournment of Meeting

Moved by Zlockie, seconded by Spell, to adjourn the regular meeting of September 29, 2020 at 8:25 p.m.

**Yes – 7
No – 0
Carried**

District Clerk

Deputy District Clerk